



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Abridge & Lambourne End

To Members of the Council

You are summoned to take part in an Ordinary Meeting being held on
Thursday 19th October 2023 at 7.45pm

The meeting will be in the Lambourne Parish Rooms. Members of the public are welcome to join with a 15 minute slot for the public to speak.

Tony Carter Clerk to the Council

AGENDA

1) APOLOGIES FOR ABSENCE

2) DECLARATIONS OF INTEREST

To make any declarations of interests relating to items on the agenda.

3) PUBLIC CONSULTATION

15 minute slot for members of the public

4) MINUTES OF THE LAST MEETING

To approve as a correct record the minutes of the Council meeting on 13th September 2023.

5) CLERKS REPORT

To note the Clerk's written/verbal report of the last month.

6) PLANNING

EPF/1546/23 - 1 Lambourne Square, Manor Road, Lambourne, Romford, RM4 1NJ
EPF/1961/23 - 67, Fancy Free, Hoe Lane, Lambourne, Romford, RM4 1AU

7) LONDON ROAD SAFETY

To discuss how to get evidence of speeding to put to LHP.

8) REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To note any report from County Councillor.

9) CORRESPONDENCE

10) HIGHWAYS REPORT

11) NEW PARISH COUNCILLORS

To discuss the co-optation of 2 X Parish Councillors.



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12) PLAYGROUND MULTI-PLAY UNIT

Update on when work will take place to replace the legs on the unit.

13) CONFIRMATION OF CLERK SALARY

To agree the salary details agreed with the Clerk by the HR Committee.

13) BUDGET REVIEW OF 23/24

To discuss the current budget and expenditure ready for budget proposals in November.

14) FIRST QUARTER FINANCIAL SIGNOFF

To confirm that Cllr C Karbaron has checked the first quarter finances.

15) CILCA QUALIFICATION AND COURSES REQUIRED

To confirm and agree that the Clerk can attend the 8 Core Courses needed to be able to enrol on the CILCA training.

16) REVIEW OF GRANTS FOR 24/25

To review the grants for 24/25.

17) CHRISTMAS LIGHTS / NEW LIGHT BULBS

Update on Christmas Lights and to confirm purchase of new bulbs.

18) SIGNAGE ON THE ABRIDGE FIELD PLAYGROUND

To confirm the wording for the two signs at the playground.

19) CLERK DOCUMENT BACK UP

To discuss having important information about the council/documents backed up with a councillor in case of Clerk death/accident.

20) REPORT OF RESPONSIBLE FINANCIAL OFFICER

- a) To authorise payment of cheques listed on RFO Report
- b) To note Bank Reconciliation

21) INFORMATION EXCHANGE

For Councillors to raise any issues to be considered for the next meeting.

22) DATE OF NEXT MEETING/AGM – WEDNESDAY 15th NOVEMBER 2023 – MEETING IN THE ABRIDGE VILLAGE HALL.

23) PRIVATE SESSION

24) CLOSE OF MEETING